
ROEDEAN (OAKVILLE) CO-OPERATIVE HOMES INC

350 Kerr Street, Oakville, Ontario L6K 3X4
Telephone (905) 842-8901 Fax (905) 842-3889

TO APPLICANTS OF ROEDEAN (OAKVILLE) CO-OPERATIVE HOMES INC.

There is a \$28.00 **NON-REFUNDABLE APPLICATION FEE.** The \$28.00 should be submitted by **CHEQUE OR MONEY ORDER** and made payable to **ROEDEAN (OAKVILLE) CO-OPERATIVE HOMES INC.**

The application is to be returned to the office along with proof of income at:

Roedean (Oakville) Co-Operative Homes Inc.
350 Kerr Street
OAKVILLE, ON L6K 3X4

Housing charges are as follows:

	Housing Charge (Includes Appliances, Utilities, Sector Support and Cable)	Parking		Total
1 Bedroom	\$993.00	\$30.00	=	\$1,023.00*
2 Bedroom	\$1,106.00	\$30.00	=	\$1,036.00*
3 Bedroom	\$1,296.00	\$30.00	=	\$1,326.00*

*Housing Charges effective October 1, 2018

If accepted for membership and a unit, **each adult member or person 16 years or over must pay a ONE TIME MEMBERSHIP FEE OF TEN DOLLARS**

WHAT IS A CO-OP?

Co-operative housing features collective ownership which is an alternative to home ownership or rental. A co-operative is a legal corporation. To be eligible under the Federal Co-operative Housing Program, a co-operative must be of a not for profit character.

A co-operative is considered not for profit because it operates on a break even basis and because the members do not participate on an equity basis. This means that members do not generally have to put in a significant equity to join, there is no down-payment and when a member leaves, the co-operative continues to own the unit. The member cannot sell the unit for profit.

The co-operative operates on a democratic basis. All of the members vote on by-laws, annual budgets, and to elect a Board of Directors. The Board of Directors are responsible for the day to day operations of the co-operative. In addition to the Board, most co-ops form a variety of standing committees to handle such functions as finance planning, membership selection, maintenance and social event planning.

Members have the opportunity to help reduce the project's operating costs and thereby reduce their own housing costs. They also have the opportunity to train and learn about the various aspects of project management, as well as to be a part of a strong social community. Many housing co-ops organize other co-operative efforts from food co-ops to day care.

What makes a Co-op different?

	CO-OP	PRIVATE RENTAL	OWNERSHIP	OTHER NON-PROFIT
Who is responsible for maintenance?	The residents (members) and Superintendents	The Landlord	The owner	The Landlord
Who decides what the rent or payments should be?	Residents vote to set rent as needed to cover costs	Landlord decides rent to cover costs and make profit, subject to legislation	Owner has to cover costs plus the cost of borrowing	Landlord decides
Who gets the profits?	No one – there is no profit	The Landlord (if there is a profit)	The owner (if the property appreciates)	No one – there is no profit
How long can someone stay?	As long as they want, while respecting the obligations of membership	Usually, but not always, for as long as they can afford it	As long as they can afford it	As long as they like
Is a down payment necessary?	No	No	Yes	No
What is required when you want to leave?	You must give 60 days notice	You must give notice subject to lease	You must sell	You must give notice

**ROEDENA (OAKVILLE) CO-OPERATIVE HOMES INC.
350 KERR STREET, OAKVILLE, ON L6K 3X4
(905) 842-8901**

VOLUNTEER PARTICIPATION

Volunteering is a requirement of Co-operative living. Every member age 16 and over, is expected to volunteer at least 3 hours per month. Attending the meeting is considered to be 1 ½ hours of participation.

Every hour of volunteering reduces expenses, which otherwise have to be paid by the Co-operative, such as painters, cleaners, general contractors, office staff etc. This enables the Co-operative to maintain lower than average housing charges.

From the list below, please choose a committee that best suits the abilities of each member of your family, age 16 and over.

Member Selection Committee: Attend one meeting per month. Must be available to interview prospective members. Knowledge of this Co-op is a plus.

Maintenance Committee: Attend one meeting per month. Items requiring the help of the maintenance committee will be brought forward from the Superintendent.

Office Committee: Attend one meeting per month. The volunteers work in the office, answering the telephone, photocopying, helping members and non-members with their enquiries and assisting the on-site staff.

Finance Committee: Attend one meeting per month. Prepares the budget, give ideas and directions for the finances of the Co-op.

Social Committee: Attend one meeting per month. Organize social activities for the children and adults in this building. Organizes fundraising and hold 50/50 draws.

Cleaning Committee: Must be available at the end of each month when there is a unit vacancy. This committee cleans apartments if not properly cleaned when vacated.

ROEDEAN (OAKVILLE) CO-OPERATIVE HOMES INC.
The John Scott Building

350 Kerr Street, Oakville, Ontario L6K 3X4 Tel: (905) 842-8901 Fax: (905) 842-3889

Application for Membership

Tell Us About You (main applicant or head of household)

Title	Last Name	First name	Home Phone
Mr. Mrs. Ms.			
Date of Birth	Social Insurance Number	Marital Status	Work Phone

Current Address

Address	City	Postal Code	How Long have you lived there?

** If you have lived at the above address for less then 2 years please fill in your previous address below

Previous Address

Address	City	Postal Code	When did you live there?

Other Contact information

Emergency Contact – person we can call if we cannot reach you	
Name:	Home Phone:
Other Phone:	This Person's Relationship to you:

Tell Us About You (Co-Applicant)

Title	Last Name	First name	Home Phone
Mr. Mrs. Ms.			
Date of Birth	Social Insurance Number	Marital Status	Work Phone

Current Address

Address	City	Postal Code	How Long have you lived there?

** If you have lived at the above address for less then 2 years please fill in your previous address below

Previous Address

Address	City	Postal Code	When did you live there?

Other Contact information

Emergency Contact – person we can call if we cannot reach you	
Name:	Home Phone:
Other Phone:	This Person’s Relationship to you:

Other household members

Last Name	First Name	D.O.B. yy/mm/dd	Relationship to Main Applicant

Unit Size and Accessibility

What size unit do you require? (circle one) 1 bedroom 2 bedroom 3 bedroom

Do you require an accessible unit? (circle one) YES NO

How many parking spots? (circle one) none 1 2 3

Does any member of your household have any health problems that affect his/her housing needs? If so, please specify:

Pet Policy

The co-op has a pet policy that **does not** allow dogs.

Do you own a pet? (circle one) YES NO

If yes, what kind _____ and how many? _____

Committees

The Co-op is run by a Board of Directors, management staff, superintendents, and committees. The Board of Directors and committees are made up of members of the Co-op.

All Co-op members must participate on one of the Committees listed below. Every one is required to give some of their time towards the operation of the Co-op.

This time helps to foster the Co-op spirit among members and reduces maintenance costs thereby helping to keep your housing costs lower. Please specify the area of interest for each applicant showing first and second choices.

	Applicant 1	Applicant 2
Member Selection Committee		
Finance Committee		
Maintenance Committee		
Office Help Committee		
Social Committee		
Cleaning Committee		
Painting Committee		

Why are you particularly interested in this committee or volunteer activity?

GENERAL INFORMATION:

How did you hear about Roedean (Oakville) Co-operative Homes Inc.?

Why would you like to live in a Co-op?

Have you ever lived in a housing co-op before? If yes, give details.

Are you now or have you in the past been involved with any volunteer organizations such as community groups, service clubs, or trade unions? If yes, give details.

Rent and Utilities

Applicant 1 Current Address	Rent per month	Utilities per month	Landlord Name	Phone Number
Use as a reference? YES / NO If No, Why not?			Notice Required to move 30 days / 60 days / other	
Tell us why you want to move				

Applicant 1 Prior Address	Rent per month	Utilities per month	Landlord Name	Phone Number
Use as a reference?	YES / NO	If No, Why Not?		

Applicant 2 Current Address	Rent per month	Utilities per month	Landlord Name	Phone Number
Use as a reference? YES / NO If No, Why not?			Notice Required to move 30 days / 60 days / other	
Tell us why you want to move				

Applicant 2 Prior Address	Rent per month	Utilities per month	Landlord Name	Phone Number
Use as a reference?	YES / NO	If No, Why Not?		

Household Income

Gross Monthly Income From All Household Members
(If you receive Ontario Works or ODSP, please fill in dollar Amount)

Name	Amount	Source
	\$	
	\$	
	\$	
	\$	

Assets

	Main Applicant	Second Applicant
Guaranteed Income Certificate (GIC)	\$	
Bank Accounts	\$	
Registered Retirement Savings Plan (RRSP)	\$	
Other (please specify)	\$	

Bank Info

Name of Bank/Credit Union	Bank Address & Phone Number

Are you applying for Rent Geared to Income? _____yes _____no

Are you able to pay the full market rent? _____yes _____no

Signatures

We understand that only the members of Roedean (Oakville) Co-operative Homes Inc. may occupy in the co-op and we apply for membership, as set out below.

We understand that there is a twenty dollar (\$20.00) non-refundable application fee, which must be paid before our application, can be processed.

We understand that, if the co-op accepts us for membership and offers us a unit, we must pay a member fee of \$10.00 per member sixteen (16) years and over and that \$10.00 will be accessed to the unit monthly as the Sector Support.

We understand that **ROEDEAN (OAKVILLE) CO-OPERATIVE HOMES INC.** was formed for the purpose of providing housing at cost to its members and that membership includes **THE RESPONSIBILITY TO PARTICIPATE IN THE CO-OPERATIVE.**

We declare that all information in this application is correct. We give the co-op permission to verify any or all of this information and to do a landlord check and a credit check. We understand that acceptance of membership depends on the co-op obtaining satisfactory results from a credit check. We agree to provide our date of birth and Social Insurance Number for that purpose.

Signatures of all household members who are at least sixteen (16) years of age:

Applicant # 1

Applicant # 2

Applicant # 3

Date: _____

Note: privacy consent form is to be signed with this application form.

PLEASE NOTE: Your application will be recorded as received until all information and the application fee has been received. Information will be kept confidential.

Return to: Roedean (Oakville) Co-operative Homes Inc.
 350 Kerr Street
 Oakville, Ontario
 L6K 3X4
 Phone: 905-842-8901



SCHEDULE "A" Residential Tenancy Rental Application Consent

(For one or two co-tenancy applicants otherwise complete a separate application)*

Information**

The word "**Information**" means credit information, personal information, information about the services you use that are provided by the Landlord as listed in this rental application and information relating to your tenancy at the Premises applied for in this rental application including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement.

"Credit Information" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependants, particulars of education or professional qualifications, field of employment, places of employment, previous places of employment, employment durations, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

"Personal Information" means information about you other than credit information that is relevant to your suitability as a tenant, including your social insurance number (optional), driver's license number, vehicle license plate number, vehicle make and year, and information from references which you provide about your character, reputation, physical or personal characteristics or mode of living or about any other matter concerning you that is relevant to your suitability as a tenant.

Collection, Use and Disclosure of Information:

In consideration for the Landlord accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. The Landlord may obtain Information about you through a tenant check and/or credit or consumer report conducted by Rent Check Credit Bureau and as permitted or required by law. You expressly authorize Rent Check Credit Bureau to provide Information regarding you to The Landlord.
2. The Landlord may use Information about you to determine your suitability as a tenant and as permitted or required by law.
3. the Housing Provider may disclose Information about you as permitted or required by law and to Rent Check Credit Bureau in order to be included within a database of rent roll information, and/or within a tenancy file on you, for purposes of:
 - tenant reporting and credit reporting in accordance with the *Consumer Reporting Act* (Ontario);
 - establishing a credit history and a rental history;
 - comparing with aggregate statistical data for purposes of tenancy and credit scoring; and
 - supporting the credit approval process
4. You expressly authorize Rent Check Credit Bureau to retain Information regarding you indefinitely for the purposes outlined in section 3 above, subject to any applicable legal restrictions.
5. You expressly authorize Rent Check Credit Bureau to disclose Information regarding you to its members and subscribers as required or permitted by law and for the purposes outlined in section 3 above.
6. You agree that you will not withdraw your authorization and consent to the collection, use and disclosure of Information about you by Rent Check Credit Bureau as outlined in sections 1 to 5 above.
7. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to the Landlord for verification subject to sections 1 to 5.

Please provide your consent by checking the following box and signing in the appropriate space below:

Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.

Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.

I have read, understood and voluntarily agree to the terms and conditions outlined above.

I have read, understood and voluntarily agree to the terms and conditions outlined above

Applicant's Signature _____ X _____ X
Co-Applicant's Signature

Print Name _____ X _____ X
Print Name

Date (yyyy / mm / dd) _____ X _____ X
Date (yyyy / mm / dd)

*Signature space is provided for applicant and co-applicant however Rent Check suggests that if more than 2 applicants that the landlord provides additional tenancy applicants with a separate copy of this Residential Rental Application for completion.

**DISCLAIMER: Rent Check does not represent, warrant or guarantee that this Consent Statement will be valid or enforceable in all circumstances or for every landlord. Each individual landlord should modify the language of this Consent Statement to suit their individual circumstances, and should obtain legal advice regarding the appropriate consent to be obtained from their prospective tenants.